

THS Class of 1969
50-Year Reunion Planning Group
Meeting Notes
March 7, 2019, 5:00 pm

The group met at the offices of Stan Hazlett, 701 SW Jackson St., in Topeka.

In attendance: Ruth Burgat Akins, David Blakely, Don Booth, Dennis Elliott, Martha Spees Gray, Stan Hazlett, Dan Hejtmanek, Jenith Paris Hoover, Mark Neis, Leslie Warner Palace, Dale Warren. Via speakerphone: Lynn Holt.

- The save-the-date postcards were mailed the last week of February by TARC Industries and have been received by most classmates on our mailing list. About 20 have been returned undeliverable so far, out of 488 pieces mailed. There will likely be more. The mailing has generated a flurry of activity, including classmates updating their profiles on our website and registering for the reunion.
- The group reviewed reports of attendance at various reunion events, as well as donations to the reunion and THS Historical Society. At this time there are 21 classmates and their guests (34 total) signed up for the Friday night Welcome Meet & Greet; 22 classmates and guests (32 total) for the Saturday morning get-together at THS; 29 classmates and guests (50 total) for the Saturday night party; and 8 extra donations totaling \$365. These early numbers are very encouraging for a good turnout.
- It was asked if and how classmates can revise their registrations after submitting. New events can be added to a registration, but deletions or changes to existing registrations can only be done by site administrators (Jenith, Ruth, Dan).
- The postcards that were returned undeliverable were circulated. A few will be re-mailed (\$.55 first class postage) to different addresses that may be current.
- Mark said he is looking into planning a visit with Governor Laura Kelly Saturday afternoon Sept. 14 for those who want to tour the Capitol building.
- Martha has the name tags created for past reunions and will coordinate making them for this year. Ruth will assist with name tag production.
- Martha will also contact the Ramada's catering department to start working on the food choices for Saturday night. Dan gave her a copy of the last reunion's catering order, including setup, A-V equipment, and signage on the marquee. Leslie will assist with the menu planning.
- Dale discussed plans for the Friday night welcome party at his house. Mark will get with Dale about choosing a good BBQ caterer for the best price.
- Also discussed was the need to have a sign-in sheet Saturday night and to make sure the sign-in table is staffed adequately to get all attendees' names, including walk-ins.

- A link has been added on the website Home page with instructions which will bring up the Classmate Profiles page showing who is attending the various reunion events. Links have also been added to the general schedule and registration pages which will go to the Shawnee Country Club website for the golf event and to a Kansas Capitol building tour info website.

NOTE: Not discussed, but for the record –

- Costs for printing and mailing to date:
 - TARC Industries, printing and mailing 488 large postcards = \$106.53
 - Postage, using USD 501's Non-Profit Permit with permission = \$81.26
 - TARC Industries, printing 75 extra postcards (same price as 50, so went with 75) = \$16.37
 - ProPrint, 30 paper registration forms if needed = \$6.88
- Next meeting was scheduled for Monday, May 20, 5:00 pm at Stan's offices.

Respectfully submitted by

Jenith Paris Hoover