

THS Class of 1969
50-Year Reunion Planning Group
Meeting Notes
January 16, 2019, 4:00 pm

The group met at the offices of Stan Hazlett, 701 SW Jackson St., in Topeka.

In attendance: Ruth Burgat Akins, Ron Balsters, Don Booth, Dennis Elliott, Martha Spees Gray, Stan Hazlett, Dan Hejtmanek, Jenith Paris Hoover, Mark Neis, Leslie Warner Palace, Dale Warren. Via speakerphone: Lynn Holt.

- The group reviewed a new format for the first mailer – a large postcard – and explained estimated printing and postage costs going with TARC Industries to process all aspects of the mailing. At this time we estimate having around 500 pieces for the first mailing.
- It was suggested to add the Registration cost to the postcard -- \$40 per person before August 31, 2019 and \$50 per person after August 31.
- The paper Registration form for those with no internet access, or who prefer not to register online, was also passed around for review.
- Lynn reported he has all the soundtracks and sound system for our background music at the Saturday night party ready to go. Thanks, Lynn!
- The group reviewed the Reunion Registration area on our website ths69.net, which Jenith has now activated. Planning group members will do a beta test before sending the mailer and announcing to classmates. Lynn, Mark, and Don went through the process and it worked. Suggestions were made to clarify some confusing sections.
- We discussed the searches for classmates, including using the fastpeoplesearch website. It was agreed that we should follow up with phone calls or emails to verify and confirm contact info.
- Mark offered to enter profile and contact information on our website for those without internet access. Jenith will make Mark a co-administrator to facilitate this.
- We will continue to fine-tune print materials and website information as well as our mailing list. Hopefully we will be ready to take everything to TARC Industries by the end of January or early February.
- Next meeting – Thursday, March 7, 5:00 pm, same place.

Respectfully submitted by
Jenith Paris Hoover